



**Regular Meeting of the
Members Council on Library Services (MCLS)
Agenda**

Wednesday, September 3, 2014 – 1:00 p.m. to 5:00 p.m. EDT
Thursday, September 4, 2014 – 8:30 a.m. to 12:00 p.m. EDT

Florida Virtual Campus | 1753 W. Paul Dirac Drive | Tallahassee, Florida 32310

Wednesday, September 3, 2014

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| 1:00 – 1:02 | Call to Order | Janice Henderson |
| 1:02 – 1:05 | 1. Public Comment | |
| 1:05 – 1:20 | 2. Members Council Processes
A. Bylaws Discussion | Janice Henderson |
| 1:20 – 2:10 | 3. Reports from FLVC Standing Committees and Task Forces
A. Collection Management and E-Resources
B. Digital Initiatives
C. Resource Sharing
D. Technical Services
E. User Interfaces | Valerie Boulos, Shelly Schmucker
Katie McCormick
Kristine Shrauger
Cindy Campbell, Sarah Norris
Bridgett Birmingham |
| 2:10 – 3:00 | 4. FLVC Executive Director’s Update
A. Transition Update
B. LBR Update
C. Organizational Update | Don Muccino |
| 3:00 – 3:15 | Break | |
| 3:15 – 3:30 | 5. Response to Request for Information on Library Services Groups from the Transition Steering Committee | Janice Henderson |
| 3:30 – 5:00 | 6. FLVC Library Services Director Update
A. Library-Specific Projects
B. Approach for 2016 E-Resources | Lucy Harrison
Lucy Harrison, Don Muccino |
| 5:00 | Adjournment | Janice Henderson |

Thursday, September 4, 2014

8:00 – 8:30 Continental Breakfast

8:30 – 8:35 Call to Order Janice Henderson

8:35 – 10:00 7. Next-Gen ILS Jean Phillips, Dave Whisenant, Anne Prestamo

10:00 – 10:30 Break

10:30 – 11:00 8. Members Council on Distance Learning (MCDLSS) Update Pat DeSalvo

A. Joint MCLS and MCDLSS Meeting Janice Henderson

11:00 – 11:15 9. New Business Janice Henderson

A. Future Meeting Dates and Locations

11:15 – 11:30 10. General Information Session (If Needed)

11:30 Adjournment Janice Henderson

Thank you for leaving your nametag and tent card for future use.

COLLECTION MANAGEMENT AND E-RESOURCES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting September 3-4, 2014

CO-CHAIRS: Judy Born and Valerie Boulos

CURRENT ACTIVITIES:

During this quarter, the FLVC Collections Management and E-Resources Standing Committee (CMESC) held two meetings via Elluminate on July 17 and July 30. The Co-Chairs also attended the Quarterly Meeting of the MCLS on June 10 to present the 2015 Shared Collection Recommendations Report.

2015 Collaborative Collection Recommendation

The FLVC Executive Board took actions to minimize the impact of 2015 collection changes, including approving a “status quo” collection for both the FCS and SUS. FLVC is in the process of negotiating pricing for all databases to determine if the allocated budget will be sufficient to cover all 2014 databases. The CMESC is awaiting further information before making any cancellation recommendations to the MCLS.

FLVC Provided Usage Statistics:

FLVC staff discussed their collection of usage statistics with the committee and the possibility of having an available portal for both the FCS and SUS. FLVC currently collects usage statistics for the FCS and the portal would provide the ability to retrieve these statistics on demand using user generated criteria. While this would be a valuable enhancement for the colleges, there was some question as to whether the SUS libraries would utilize such a portal or if it would duplicate local institutional efforts. The committee recommended discussing the portal with the CSUL Collection Advisory Committee before placing the project on the FLVC work plan.

Collection Development Guidelines/Policy

The committee has tabled the development of a policy until we better understand the new structure and environment that will be in place with the transition from FLVC to FALSC.

FCS E-Book Deselection Project

The committee is reconsidering the scope of this project and may seek to produce a general guidelines document to help inform colleagues in both the FCS and SUS.

CMESC Co-Chair Appointments

The committee voted to move forward with an FCS/SUS Co-chair structure, with a recommendation that the co-chairs stagger appointments for better stability. Valerie Boulos (FIU) has agreed to remain SUS co-chair, and Shelly Schmucker (TCC) was voted FCS co-chair.

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DIGITAL INITIATIVES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting September 3-4, 2014

CO-CHAIRS: Lee Dotson and Katie McCormick

CURRENT ACTIVITIES:

This report reflects DISC activity from May 2014 through August 2014. The group met 4 times by conference call to:

- Discuss statewide collaboration on digital initiatives and services, to share research and to coordinate activities:
 - Collaborated with FLVC staff on ISF's review of Digital Services by reviewing survey results, discussing ISF's draft report, and providing feedback.
 - Provided representation at all FLVC Spring Regional meetings for a presentation and small group discussion. Investigating how to meet some of the needs expressed during the discussions:
 - understanding standards and best practices for digitization and metadata
 - ensure collections are discoverable broadly (in PALMM, in Mango, etc.)
 - grant support
 - access to resources via a public wiki
 - training
 - additional information on how FLVC resources relate to one another
 - Initiated a quarterly development priorities process via the FL-Islandora Development Queue.
- Discuss issues related to centralized services: common digital library system and companion tools; Florida Digital Archive (FDA); DigiTool/PALMM; Archon; Florida OJ/Open Journal Systems (OJS); metadata standards; digital items and collections discovery in MANGO:
 - "Talking Tech" webinar this fall – FGCU and FSU volunteered to present.
 - FDA Agreements clarified.
 - Update on State Library of Florida Digital Action Plan Working Group Report(s) based on the survey many institutions participated in earlier this year. The report is still under review by the steering committee. There will be regional focus group meetings starting this fall to seek feedback.
 - Discussion on the future of PALMM – Will start by keeping the main PALMM webpage live, updating the description, and linking to the collections in their most recent locations.

DISC leadership change

- Lee Dotson (UCF) is stepping down as co-chair after serving under CSUL for a year and MCLS for a year.
- Melissa VandeBurgt (FGCU) is joining Katie McCormick (FSU) as a co-chair.

ISG update:

The Islandora Subgroup participated in the following highlighted FL-Islandora activities during this period:

- Florida Atlantic University's FL-Islandora site was released to the public (<http://fau.digital.flvc.org>)
- Three new FL-Islandora test sites were created: University of Florida, Florida Digital Newspaper Library, Hillsborough Community College
- Evaluation of the new Serials Module
- Enhancements to the Newspapers Module

Other FLVC digital services updates:

- The OJS software that supports the Florida Online Journals/Florida OJ service was upgraded to version 2.4.3.
- The Florida Digital Archive archived 29,000 packages/3,487,202 files/20TB during this quarter, for a total of 417,609 packages consisting of 51,718,776 files and 165 TB in the repository.
- A new feature was added to the Florida Digital Archive's user interface that allows authorized users to directly disseminate and withdraw packages from the repository. Dissemination and withdrawal requests no longer require FLVC staff intervention.
- The ETD hosting service added 566 ETDs. The backlog of the ETD hosting service was fully loaded and that service is current.

RESOURCE SHARING STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting September 3-4, 2014

2013-14 CO-CHAIRS: Troy Christenson and Zoila De Yurre Fatemian

CURRENT ACTIVITIES:

Two meetings have been conducted since the June 10, 2014, Members Council on Library Services Meeting (MCLS) meeting:

- July 2
- August 6

Group Leadership

The Resource Sharing Standing Committee (RSSC) has agreed to recommend that the group convert from a co-chair leadership structure to a chair and vice chair elect format. Alternating between College and University Libraries as the new vice chair position is recruited annually. The incoming vice chair (chair elect) would be recruited in or around January to provide orientation and training for that individual who would then take office in July.

Kristine Shrauger, UCF, self-nominated and was unanimously approved to chair the RSSC for 2014/15 by the committee members subject to approval by the Members Council on Library Services.

Secretary replacement recruiting

The secretary position would also be recruited during this period and training provided by the existing secretary.

Meeting Topics

- Several discussions were held regarding the RSSC leadership options.
- A new Wiki for combining all resource sharing from all groups in Florida has been created.
- There is continuing discussion on lost/damaged materials billing for UBorrow materials.
- There is discussions on FLARE and how it should be integrated into the UBorrow requesting and delivery system.
- FLVC announced that it will provide all locations one site for five day a week courier service.
- The combined UBorrow service has been restarted.
- There is a discussion underway about methods to support distance students with physical materials.
- The group is posting each institution's definition of distance education by the library to compare.
- The RSSC has had the addition of 1 college member to create a balance of 5 college representatives and 5 University representatives.
- One college member resigned and has been replaced.
- The committee would like to thank the Council in filling the two positions.

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TECHNICAL SERVICES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting September 3 and 4, 2014

CO-CHAIRS: Sarah Norris and Cindy Campbell

CURRENT ACTIVITIES:

- Held meetings on June 9, July 14, and August 11, 2014.
- Betsy Simpson and Jennifer Grey finished their term as co-chairs.
- Sarah Norris and Cindy Campbell were voted in at the July 14, 2014, meeting to hold the office of co-chairs for the 2014-2015 year, beginning in August 2014.
- Started a Mentor Program for new technical services university and college employees. Experienced technical services employees will mentor new technical services employees in best practices. This is a volunteer program.
- The Authority Maintenance Motion was proposed and the motion was passed. TSSC endorses the proposal that FLVC assume authority maintenance for Shared Bib centrally.
 - The automatic updating from subject authorities is in place, and FLVC is working on names and series authorities. FLVC staff are working on updating bibliographic headings on an ad-hoc basis.
 - TSSC notes that to date the FLVC central maintenance of authorities has been working well for all parties involved.
- Endorsed the CSUL Cataloging, Authorities and Metadata Committee's Strategic Direction for SUL Catalogers, which was updated by TSSC members to include colleges as participants. A copy is included with this report.

Strategic Direction for State College and University Library Catalogers

Vision

Respond to the needs of all State College and University Library constituents with collaborative and innovative practices

Mission

Facilitate speedier and ever wider access to the resources available to our user communities and keep the official record of the holdings of the Libraries

Goals

- Provide accurate metadata to ensure user success
- Assure uniformity of names, subjects, and preferred titles to benefit the end user's discovery experience in next-generation library catalogs
- Perform subject analysis to facilitate effective searching
- Classify related material together to allow for subject browsing as well as to support collection analysis and development
- Offer convenient full-text access when available
- Expose hidden collections to make transparent the extent of our resources
- Create and maintain the inventory of the library collections
- Continually review workflows and apply state-of-the-art technology to maximize efficiency
- Adhere to internationally accepted metadata standards to make possible data-sharing and data-migration
- Participate in resource sharing cataloging cooperatives to increase productivity and cost-savings

USER INTERFACES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting September 3-4, 2014

CHAIR: Bridgett Birmingham and Carla M. Clark

CURRENT ACTIVITIES:

The committee met virtually on June 16th and July 14th. Our August 11th meeting was cancelled. The committee welcomed a new member, Athena Hoepfner, from the University of Central Florida in July. Carla Clark will begin her term as chair of the User Interfaces Standing Committee in September 2014. The committee still needs to select a permanent secretary for this upcoming year.

The UISC was given a Members Council update in June. The committee is monitoring the Next-Gen ILS discussions as they relate to the library catalogs and discovery systems. Members of the committee are discussing with their libraries whether to move to Mango, Primo, or wait for the Next-Gen ILS in the interim. In general, the Colleges expect to stay on Primo until more information is known about the timeline for the Next-Gen ILS and the transition of FLVC to UWF.

As part of our ongoing business, the UISC voted to support the recommendations of the Technical Services Standing Committee detailed in the SB-RDA Task Group Report with the exception of Task 3, Recommendation 1.

1. 264 field: Production, Publication, Distribution, Manufacture, and Copyright Notice
RDA will allow for more granularities in this field. The recommendation is to continue to use "Published" in the brief record but enable patrons to see the full record, which will now include information on production, distribution, manufacture, and copyright notice.

The committee recommends not displaying Published dates in the brief record for journals. However, this is not currently possible technically according to FLVC. This would be the ideal scenario for the brief record display. Given the technical limitations, the committee is in agreement that the brief records should remain as they are now and include "Published" data.

The UISC continues to discuss refinements of the catalogs and options for customization vs. standardization. There is an uncertainty about the possibilities of customizations available within each online catalog environment.



**Regular Meeting of the
Members Council on Library Services (MCLS)**

Minutes

Wednesday, September 3, 2014 – 1:00 p.m. to 5:00 p.m. EDT

Thursday, September 4, 2014 – 8:30 a.m. to 12:00 noon EDT

Members Present

Barry Baker (UCF), LisaMarie Bartusik (PSC), Christine Boatright (FGC), Cecilia Botero (UF), Ray Calvert (PHSC), Mercedes Clement (DSC, virtual), Elizabeth Curry (UNF), Pat DeSalvo (SSC), Brian Doherty (NCF), Eric Dominicus (MDC), Lori Driscoll (GCSC), Bob Dugan (UWF), Tracy Elliott (SCFMS), Denise English (LSSC), Teresa Faust (CF representing Rayanne Giddis), Bill Foegen (PSC), Bill Garrison (USF), Karen Griffin (HCC), Janice Henderson (NWFSC), Kay Hogan (NFCC), Renee Hopkins (CC), Suzanne Johnson (VC representing Katy Miller), Brian Kelley (PBSC, virtual), Joe Leopold (SPC), Victoria McGlone (FSCJ), Kathleen Miller (FGCU), Kathryn Miller (POLY), William Miller (FAU), Alice Murillo (BC), Lena Phelps (SFSC, virtual), Anne Prestamo (FIU), Patricia Profeta (IRSC), Patrick Reakes (UF representing Judith Russell), Deborah Robinson (TCC), William Shuluk (FSW, virtual), Mem Stahley (EFSC), Myra Sterrett (SFC, virtual), Faye Watkins (FAMU), Christina Will (SJRSC), and Julia Zimmerman (FSU).

Guests: Bridgett Birmingham, Judy Born, Valerie Boulos, Cindy Campbell, Katie McCormick, Sarah Norris, Jean Phillips, Shelly Schmucker, Kristine Shrauger, and Betsy Simpson.

FLVC Staff: Ellen Bishop (virtual), Tammy Elliott, Brenda Ferris, Lucy Harrison, Don Muccino, Scott Schmucker, Chance Smith, Lauren Sproull, Ashley Thimmes, Dave Whisenant, and Shawn Wilson.

Call to Order

Committee Chair Henderson called the meeting to order and Tammy Elliott recorded the proceedings of the meeting.

Public Comment

There were no public comments.

Members Council Processes

Bylaws Discussion

Henderson discussed proposed changes to the bylaws regarding proxies and weighted voting. Since FLVC is in a transitional period, she advocated against making any changes at this time, but asked the council if they could agree to address individually any items in the bylaws that would prevent them from doing their work. The council agreed; once FLVC's transition is complete and policy has been set as to how the council will operate moving forward, they will review and update the bylaws as needed.

Reports from FLVC Standing Committees and Task Forces

Collection Management and E-Resources (CMERSC)

Boulos presented the activities of this committee. Prior to the meeting, a detailed report of the committee's activities was distributed. Shelly Schmucker is the incoming Florida College System (FCS) co-chair. On behalf of the committee, Boulos thanked Judy Born, outgoing FCS co-chair, for her work during the time she served on the committee.

Boulos reported that the committee is in a holding pattern due to the recent legislative changes to the 2015 database recommendations that were presented to the council in June. However, they are considering the feasibility of implementing the old CCLA usage statistics reporting mechanism in the State University System (SUS) environment, and they are reconsidering the scope of the e-book deselection project. They would also like to develop a collection development policy once the FLVC transition is complete.

Motion: McGlone motioned to accept the report. Profeta seconded the motion. Motion approved.

Digital Initiatives (DISC)

McCormick presented the activities of this committee. Prior to the meeting, a detailed report of the committee's activities was distributed. On behalf of the committee, she thanked Lee Dotson from the University of Central Florida (UCF) for serving on both the CSUL (Council of State University Libraries) and FLVC digital initiatives committees. Melissa VandeBurgt from Florida Gulf Coast University (FGCU) will be the new co-chair for this year. The committee has had discussions with digital services consultants who came in to do a survey and overview of digital services at FLVC. All institutions participated in the survey, which was documented and sent out to the MCLS. Members of DISC also attended the FLVC Regional Meetings to give and receive feedback on digital service needs and the role of DISC.

Motion: McGlone motioned to accept the report. Profeta seconded the motion. Motion approved.

Resource Sharing (RSSC)

Johnson presented the activities of this committee. Prior to the meeting, a detailed report of the committee's activities was distributed. On behalf of the committee, she thanked Troy Christenson from Florida Atlantic University (FAU) and Zoila De Yurre from Miami Dade College (MDC) for having served as the former committee co-chairs. Going forward, the committee will have a chair and vice-chair. Kristine Shrauger from UCF is the current chair and efforts to recruit a vice-chair will begin in January. Now that the new ULibrary and ILL policy is in place, the committee has been working with institutions to iron out turnaround times and contact information for when there are questions. There have been some conversations with Ben Walker of the University of Florida (UF) to discuss where FLARE fits into the flow for ILL and the handling of damaged books, since that is handled differently in each system.

Motion: McGlone motioned to accept the report. Profeta seconded the motion. Motion approved.

Technical Services (TSSC)

Norris presented the activities of this committee. Prior to the meeting, a detailed report of the committee's activities was distributed. Norris and Cindy Campbell from Florida SouthWestern State College (FSW) are the new co-chairs for this committee. On behalf of the committee, Norris thanked Betsy Simpson from UF and Jennifer Grey from Florida State College at Jacksonville (FSCJ) for serving as the previous co-chairs of the committee. The committee has started a mentoring program for new technical services university and college employees, and several pairs have been matched so far. They have also proposed and passed an authority maintenance motion and endorsed the proposal that FLVC assume authority maintenance for shared bib centrally for the SUS. Finally, they have endorsed the CSUL Cataloging, Authorities and Metadata Committee's document, *Strategic Direction for SUL Catalogers*, which was recently updated to include the FCS institutions as participants.

Motion: McGlone motioned to accept the report. Profeta seconded the motion. Motion approved.

User Interfaces (UISC)

Birmingham presented the activities of this committee. Prior to the meeting, a detailed report of the committee's activities was distributed. The committee has welcomed new member Athena Hoepner from UCF. Carla Clark from MDC will be the new committee chair and they are looking to designate a secretary for the committee. They have endorsed most of the recommendations of the TSSC that were detailed in the SB-RDA Task Group Report.

McGlone motioned to accept the report, and Profeta seconded the motion. Motion approved.

FLVC Executive Director's Update

Transition Update

Muccino updated the council on the activities surrounding FLVC's transition to the University of West Florida (UWF). The plan is to have the official first day for FLVC staff to be January 1, 2015. HR staff from UWF will meet with FLVC staff beginning in October to start the onboarding process. The service contract between UF and FLVC will now terminate on December 31, 2014. This extension allows time to work out details involving HR benefits, budgets, FLVC oversight, vendor contracts, rebranding of FLVC websites, and other details. Staff from UWF, FLVC, and the Board of Governors (BOG) are members of a Transition Steering Team, who are tasked to work on these details. This team is also charged with developing a transition plan and presenting that to the Legislative Budget Commission for approval at an upcoming September meeting. While discussions have begun regarding the new organizational form, no final decisions have been made.

LBR Update

Muccino reported that FLVC's LBR (legislative budget request) centers around funding for FLARE, STEM resources, e-text distribution and delivery programs, e-journal resources, a K-20 advising system, a statewide next-gen ILS, the expansion of the statewide e-resources, and enhancement of the online student-centered environment for distance learning and advising. A request for funding of authorities clean-up was also included. The LBR was coordinated with assistance from UWF's Janice Gilley, contact to legislative staff, and was submitted entirely through the BOG since UWF is under the BOG.

Organizational Update

Muccino reported that because of the transition, FLVC is redirecting projects and resources to ensure that funding and resources are used in the most efficient way possible. Ongoing efforts include updating the course catalog, implementing enhancements to the transient student process, and migrating legacy FACTS.org and other applications to their new web platform, Liferay. Efforts are also underway to improve the college and career readiness evaluation (CCRE) form. FLVC is also supporting the Complete Florida Initiative program. The program uses FLVC's customer relationship management (CRM) system and staff from the FLVC Help Desk to assist in processing potential candidates.

Response to Request for Information on Library Services Groups from the Transition Steering Committee

Henderson notified the council that at the request of the Transition Steering Team, current and past chairs of CSUL and the Learning Resources Standing Committee (LRSC)—Doherty, Griffin, and Profeta—have been gathering information on these library services for the team to give them a better sense of what each organization's role is and how it relates to FLVC. Griffin, Profeta, and Doherty will seek additional input from members at upcoming CSUL and LRSC meetings. Profeta noted that the LRSC document is available for sharing and she encouraged anyone who would like to do so to send her information they would like included in the final version. Henderson reiterated that she just wanted to make the council aware that the information was being collected.

FLVC Library Services Director Update

Library-Specific Projects

Prior to the meeting, a detailed report providing updates on library-specific projects was distributed to the council. Harrison briefly highlighted some of the updates surrounding the continuing migration of institutions to Mango from Primo; the implementation of UBorrow functionality in the statewide union catalog across the colleges and the universities; the HathiTrust extract; UPDY; PDA01; Islandora; upcoming efforts to increase digital services support staff at FLVC; and Aleph password security changes. FLVC has done a soft release of a chat feature that the Help Desk is using, and they are also looking at implementing SMS texting functionality that can provide a user with periodic updates on cases they have logged with the Help Desk.

Harrison also encouraged members to contact Scott Schmucker and Claire Dygert at FLVC to let them know their institutional preferences for the e-resources licensing process so that their invoices can be generated and everything can be set up for them by January 1, 2015. She also reminded them to notify FLVC of the stop they would like FLVC to pay for in the statewide delivery service.

Approach for 2016 E-Resources

Harrison presented four e-resource scenarios that FLVC compiled based on work previously done by the CMERSC. This action was in response to a request from legislative staff for FLVC to come up with an approach to e-resources that was less impactful than the core all-for-all package. The four scenarios were: implementation of an undergraduate core collection with 100% expenditure of FLVC's e-resources budget, implementation of an undergraduate core collection with 80% expenditure of FLVC's e-resources budget with the remainder being shared according to the existing formula, implementation of an undergraduate core collection with 60% expenditure of FLVC's e-resources budget with the remainder being shared according to the existing formula, and implementation of an undergraduate core collection with 50% expenditure of FLVC's e-resources budget with the remainder being shared according to the existing formula.

The council discussed each scenario in detail and decided they would like the CMERSC to move forward with exploring the 60/40 scenario starting with a core EBSCO package. CMERSC co-chairs Schmucker and Boulos agreed that the committee would have this information ready for the council to discuss at their December meeting. They also agreed to provide it to the council at least ten days prior to that meeting so members have ample time to review it with their staff.

Next-Gen ILS

Phillips, Whisenant, and Prestamo presented this report. They reviewed their process and reported that the task force has consulted with Al Cornish, who worked through a similar process with Orbis Cascade. The report contained requirements (questions) that the task force will use in the invitation to negotiate (ITN) process. They hope the requirements/questions will showcase those vendors who may or may not be mature enough to handle the needs of the institutions. They also presented a fairly aggressive timeline that was developed by FLVC staff. Discussion followed.

There was some uneasiness among council members, as well as members of the task force, regarding the timeline and the task force's ability to complete the listed tasks within the timeframe given. Concern was also voiced from the members that the timeline did not allow them sufficient time to review the document with their staff and there was a feeling that there is still some hastiness on FLVC's part to choose a system. Harrison noted that FLVC concerns, like a potential MCLS meeting in February and the start of the legislative session March, were key factors in driving the timeline. She noted that FLVC would also like to ensure that if they request and receive funding for a new system, that they will indeed

be able to spend it. There is great concern from FLVC that they will lose the money if they are not actively pursuing a new system. There is also a potential risk that the Legislature could decide to choose the system. All concerns were discussed at great length.

Options for adjusting the timeline and working within the legislative framework were discussed. The adjustments will allow the members more time to review the requirements/questions document and provide feedback, and vendor demos will now be held after ALA Midwinter. FLVC also offered some assurance that they may be able to go back to the Legislature with more information about future systems and pricing after the initial research on the current market. Harrison also added that, if after doing their due diligence in research, the council felt strongly that the systems were inadequate, they could still choose not to move forward. Therefore, a point for a Go/No-Go decision was added to the timeline.

The council was agreeable to these changes and will discuss this matter further at their December meeting, and even beyond that if necessary. The council confirmed with the task force that they were indeed in agreement with the overall direction they are moving in and asked them to continue their work on this assignment

Members Council on Distance Learning (MCDLSS) Update

Muccino reported that the MCDLSS held a regular meeting in July along with a symposium. The symposium focused on techniques to ensure student success. There were three keynote speakers, and staff from the institutions and members of the MCDLSS presented at other smaller sessions. Videos of the keynote speaker addresses have been posted to the FLVC website.

Joint MCLS and MCDLSS Meeting

Henderson reported that she and Vicki Westergard, Chair of the MCDLSS, have discussed a joint meeting between the two councils in 2015. The council was receptive to this idea, even though it might mean they will have to sidestep their regular meeting schedule, which tentatively has them meeting in February and June in conjunction with the LRSC. The joint meeting format will probably include a meeting for each council as well.

New Business

Future Meeting Dates and Locations

The council confirmed December 3-4, 2014, at New College of Florida in Sarasota as the date and location for the next MCLS meeting. Dates and locations for future meetings will be determined at a later date.

Introduction from Pam Northrup

Northrup joined the meeting in progress. She introduced herself and gave a brief update on the transitional activities surrounding FLVC's move to UWF. In general, she noted that staff at UWF would like to make the transition as easy as possible for staff at FLVC. She also stated that at this time, there are no plans to move any FLVC staff to Pensacola. In addition, while the future governance structure of the new organization is under review, the plan right now is for both members councils to continue on as is, and there are discussions underway about whether the new organization would exist under the Florida Sunshine Law, as is currently the case for FLVC.

Adjournment

The meeting adjourned at 10:31 a.m.