

**Executive Committee of the
Members Council on Library Services (MCLS)
Agenda**

Wednesday, February 21, 2018 – 2:00 p.m. to 3:30 p.m. ET

Dial-in Number: **1-888-670-3525**

Participant Passcode: **374 687 2619** followed by the # key

Committee Members: Raymond Calvert (PHSC), Brian Doherty (NCF), Karen Griffin (HCC), Tom Messner (FSCJ), Kathy Miller (FGCU), Judith Russell (UF).

2:00	Call to Order	Kathy Miller, Chair
2:00 – 2:05	1. Approve January 17, 2018 Meeting Minutes	Kathy Miller
2:05 – 2:15	2. MCLS Processes and Procedures	Kathy Miller
	<ul style="list-style-type: none"> A. Confirm Next MCLS Meeting Dates <ul style="list-style-type: none"> i. February 27-28, 2018 (UF, Gainesville, FL) ii. May 15-16, 2018 (UCF, Orlando, FL) iii. Future Meeting Dates- Sept/Oct 	
2:15– 3:00	3. Update on Sierra / Encore Duet Implementation	Elijah Scott, Ellen Bishop, Dave Whisenant
3:00-3:15	4. Agenda Topics for MCLS Meeting, February 27- 28, 2018	Kathy Miller
	<ul style="list-style-type: none"> A. Sierra/Encore Duet Implementation Update B. Review the Florida Digital Archive (FDA) Survey Results C. E-Resources Update D. ACRL Metrics Pricing/Sales Information E. Archon Migration and Archive Space F. Privacy of Circulation Records 	
3:15 – 3:20	5. FALSC Updates and Briefings	Elijah Scott
	<ul style="list-style-type: none"> A. Hiring Update <ul style="list-style-type: none"> i. Director of E-Resources ii. Director of Digital Services and OER iii. Director of Library Support and Training 	
3:20 – 3:25	6. Executive Committee Meetings	Kathy Miller
	<ul style="list-style-type: none"> A. Confirm Next Meeting Date <ul style="list-style-type: none"> i. March 21, 2018 	
3:25 – 3:30	7. New Business	Kathy Miller
3:30	8. Adjournment	Kathy Miller

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**Executive Committee of the Members Council on Library Services (MCLS)
Minutes**

Wednesday, January 17, 2018 – 2:00 p.m. to 3:30 p.m. ET

Committee Members: Raymond Calvert (PHSC), Brian Doherty (NCF), Karen Griffin (HCC), Tom Messner (FSCJ), Kathy Miller (FGCU), Judith Russell (UF).

FALSC Staff: Ellen Bishop, Susan Rodgers, Brenda Rutten, Scott Schmucker, Elijah Scott, and Dave Whisenant.

2:00 Call to Order - Kathy Miller, Chair

1. Approve November 15, 2017 Meeting Minutes. Messner moved, Calvert seconded. Minutes approved.
2. MCLS Processes and Procedures - Kathy Miller
 - A. Confirm Next MCLS Meeting Dates - Confirmed
 - i. February 27-28, 2018 (UF, Gainesville, FL)
 - ii. May 15-16 (UCF, Orlando, FL)
3. Update on Sierra / Encore Duet Implementation - Ellen Bishop, Elijah Scott, Dave Whisenant

FALSC is basically in the same place that was in November. FALSC administration consulted UWF legal counsel about sending a letter to Innovative and were advised to hold off until after the legislative session. Innovative executives met with Mike Dieckmann and Elijah Scott and presented two proposals. The first was to have Innovative fix all outstanding issues and go live in July. This was rejected. The second proposal was focused on a new discovery tool under development and slated for release in the third quarter of 2018. Innovative would come to FALSC staff and make presentation of this new system. If FALSC agrees, it would be taken to MCLS for approval, then proceed to go live in July 2019. If there is no agreement, then FALSC would walk away from contract with no legal ramifications.

FALSC is awaiting details of the proposal in writing. Innovative claimed that the 67 deficiencies identified through testing would be fixed. However, the 200 simultaneous user limit on the web client will stand. Innovative claims that there is a prototype of the new discovery service, but had no name for it nor details about it. Concern was voiced about confidence in Innovative and whether they are capable of creating a system that can serve 40 institutions. Questions about EBSCO and EDS were raised. EBSCO will be meeting with FALSC staff in the near future. It may be possible to use EDS as a partial alternative to the next generation system. As a solution for providing U Borrow services, Relais was mentioned in the context of its use in the SEC libraries.

4. Agenda Topics for MCLS Meeting, February
 - A. Review the Florida Digital Archive (FDA) Survey Results
 - B. Sierra/Encore Duet Implementation Update
 - C. E-Resources Update
 - D. ACRL Metrics Pricing Info

5. FALSC Updates and Briefings – Elijah Scott
 - A. Hiring Update
 - i. Director of E-Resources – Two interviews completed and a third coming next Thursday
 - ii. Director of Digital Services – First interview finished
 - iii. Director of Library Support and Training – is on a similar timeline.

6. No new business.

7. 2:43 p.m. - Meeting adjourned. Calvert moved, Messner seconded.